

AFMC VOLUNTARY PROTECTION PROGRAM (VPP) STEERING COMMITTEE

CHARTER

I. INTRODUCTION:

The Air Force Materiel Command Voluntary Protection Program (VPP) Steering Committee (VPPSC) is formed at the direction of AFMC/CC. The Committee chair will report to AFMC/CC on the status of the cross functional implementation of VPP in AFMC.

II. MISSION:

This charter defines the mission, membership, responsibilities, and administration of the AFMC VPPSC. The primary purpose of the VPPSC is to provide a forum for AFMC senior leaders to guide the cross functional implementation of the Occupational Safety and Health Administration VPP throughout the Command. Its aim is to create a culture where all employees share ownership in our safety and health management systems to drive a significant reduction in injury and illness rates. VPPSC meetings should also increase senior-level familiarity and raise awareness of VPP issues across AFMC.

III. RESPONSIBILITIES:

A. Provide a proactive link between AFMC programs and Headquarters Air Force (HAF) VPPSC strategies supporting the VPP Concept of Operations (CONOPS). The AFMC VPPSC will act as a check and balance to ensure AFMC efforts are in line with AF strategies. Additionally, the AFMC VPPSC will interface with the HAF VPPSC Working Group.

B. Provide corporate support for AFMC cross functional policy and strategies affecting VPP.

C. Provide a consensus position to the stakeholders who comprise the AFMC VPP community.

D. Increase visibility of operational and strategic issues which affect the wellness and safety of the AFMC workforce.

E. Provide oversight of issues identified by the HAF VPPSC and develop strategies for implementation and/or resolution.

F. Provide policy and guidance to field organizations in respective functional areas to ensure consistency with VPP objectives and strategies.

G. Identify and advocate for required resources to implement and maintain VPP and abate workplace hazards.

IV. MEMBERSHIP:

The VPPSC shall be chaired by the AFMC Executive Director (AFMC/CA) or designated representative, co-chaired by American Federation of Government Employees Council 214, and comprised of permanent members.

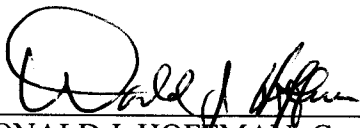
- AFMC/CA's designated VPPSC representative is HQ AFMC/A1
- Director or Deputy from HQ A staff and directorates , and AFMC Command Chief
- Senior Center Representative, e.g. Executive Director or ABW/CC and Union representation as desired
- President, AFGE Council 214
- Representative from International Association of Fire Fighters

V. ADMINISTRATION:

HQ AFMC/SE will administer the meetings, to include scheduling meetings, distributing background materials, facilitating meetings, and publishing minutes to track action items.

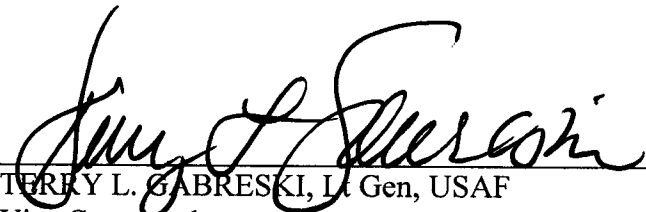
The AFMC VPPSC will report to AFMC/CC annually on status of VPP implementation across the Command. All directorates/participants will ensure attendance at all VPPSC sessions. The VPPSC will meet at least semi-annually and prior to each HAF VPPSC. AFMC/CV represents AFMC on the HAF VPPSC. VPPSC participation cannot be delegated below the deputy director level without AFMC/CA approval.

This VPPSC Charter will be reviewed by VPPSC members annually and be maintained by AFMC/CA. The VPPSC Charter was coordinated with AFMC Directorates and Centers and will take effect upon the final approval of AFMC/CC.



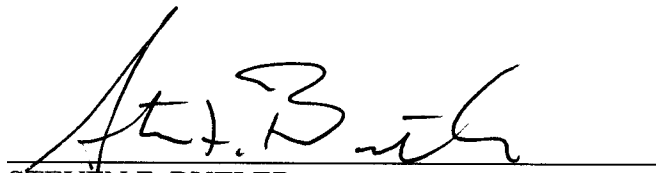
DONALD J. HOFFMAN, General, USAF
Commander

23 Jan 09
DATE



TERRY L. GABRESKI, Lt Gen, USAF
Vice Commander

15 Jan 09
DATE



STEVEN F. BUTLER
Executive Director

30 Jun 09
DATE



SCOTT BLANCH
President, AFGE Council 214

30 Jun. 09
DATE