

AFMC/AFGE COUNCIL 214 PARTNERSHIP COUNCIL MEETING MINUTES
26 – 27 JANUARY 2005
EDWARDS AFB, CA

The AFMC/AFGE Council 214 Partnership Council (PC) conducted its 16th meeting at Edwards AFB, CA on 26 and 27 January 2005. A copy of the Agenda, along with a list of the attendees, is attached.

1. *AFFTC Mission Brief and Base Tour.*

On 26 January 2005, at 1200 hours, Mr. Bordelon, AFFTC/CD, welcomed everyone to Edwards AFB and provided the AFFTC mission brief during a working PC lunch. A tour of Edwards AFB followed. The following day, 27 January 2005, the PC meeting took place at the Edwards AFB Conference Center. Following are minutes of the meeting.

2. *Opening Remarks/Member Acknowledgements.*

Co-Chairs Conner and Blanch convened the meeting at 0800. Co-Chair Conner began by thanking Mr. Bordelon, AFFTC/CD, for hosting the meeting and providing the Mission Brief and Base Tour the previous day. He also welcomed all the members present. As the new Co-Chair, Mr. Conner expressed his desire to continue holding partnership meetings and working problems through the Council. He indicated that the PC is vital in maintaining effective labor-management relations and important to the AFMC mission. He praised the PC for its past efforts and looks forward to the good work that lies ahead. Co-Chair Blanch thanked Co-Chair Conner for his comments and interest in keeping partnership on the forefront. Co-Chairs Conner and Blanch then presented new member, Mr. Tom Clark, President, AFGE Local 2221, with a new-member plaque. General and Mrs. Curtis Bedke, AFFTC/CC, also stopped in to provide welcoming remarks to the PC.

3. *Review of ActionItems (AI) – Secretariat Rush*

A status was given on the action items. A number of the action items were agenda topics for this meeting. There were decisions made relative to several of the open action items. A few action items remained open, while several action items were either closed or closed with follow-on action. The attached composite list of action items provides further clarification regarding the status of each AI. Below is a summary of those action items discussed during this portion of the meeting, which were closed, but resulted in follow-on action:

a) AI-03-1-19: VIP Tours Program – Co-Chair Blanch acknowledged that this was a good concept because it provided recognition for good performance; however, funding (e.g. lunch for spouses) was an issue.

Status: Closed.

Follow-on AI: “Review the Recognition program for consistency across the Command.”

OPRs: Members Cazel and Ayres

b) AI-04-1-17: Quarterly updates/reports on open AFIs – Member Blanch noted that the two AFIs concerning Services (i.e. AFI 34-248, Child Development Center and AFI 34-801, Youth Programs) are covered by the MLA and are “good to go.”

Status: Closed

– Follow-on AI: “Prepare MOA regarding AFI 48-135, HIV Program, containing language that employees will be notified in advance if a TDY assignment requires HIV testing.”

OPRs: Mr. Tom Robinson

SG

c) AI-04-2-5: Mediator training for tenant organizations

Status: Closed

– Follow-on AI: “Review ADR program from the perspective of relationships with associate units to include training, participation and consistency of approach. Present FY 04 ADR reporting data at next PC meeting.”

OPR: Member Peterson

d) AI-04-2-11: Find a funding source for Training IPT

Status: Closed

– Follow-on AI: “Using the template developed by the PC Training IPT (Mr. Robinson and Mr. Persons), develop implementation plan for key player competencies.”

OPRs: Member Peterson

Mr. Tom Robinson

– Follow-on AI: “Present the overall Balanced Scorecard process at the next PC meeting. Provide a more in-depth review (i.e. peel back) of the data.”

OPRs: XP (overall process)

DP (data peel back)

3. National Security Personnel System (NSPS) – Member Peterson

Member Peterson provided an update of NSPS. During the briefing Member Bordelon explained the Acq Demo program at Edwards AFB, which has been underway for approximately 5 years. He specifically discussed various aspects of the program, including the roles of pay pool managers, supervisors and employees, and the significance of employees' contribution to the mission. It was noted that further information regarding NSPS is anticipated in the upcoming Federal Register, expected to be published in the next few weeks.

4. Straw man Procedures – Access to Installations – Members Peterson and Tingey

Members Peterson and Tingey briefed AI-04-2-12, "Create a straw man for procedures on notification requirements for entrance to AFMC installations by Union representatives who are non-AF employees." Member Tingey noted that this issue pertained primarily to one location. He also indicated that because of security issues, it is necessary to provide pertinent data required for entry on to an installation. Members Peterson and Tingey presented the attached "Notification Requirements for Entrance to AFMC Installations by Union Representatives who are Non-AF Employees," for approval by the PC. With the exception of the last 2 sentences in the first paragraph, the PC approved the procedures. AI 04-2-12 was closed.

5. ADR Action Item Review – Ms. Robin Williams

Ms. Robin Williams provided an update of the ADR action items. AIs 04-2-1, 04-2-6, 04-2-7 and 04-2-8 were closed. During her briefing, Ms. Williams indicated that the FY 04 ADR data was currently being compiled and reviewed. The FY 04 report data will be presented at the next PC meeting. The data will be further broken out to show ADR attempt and resolution rates.

6. Center DP Reorganization / Product & Depot Ctr Reorganization - Member Peterson

Member Peterson briefed AIs 04-2-4 and 04-2-16. Member Landrum voiced concern over adequate staffing of the Center DP. Member Peterson indicated that this spring a review will be conducted to put clarity and definition in relations between the Center labor role and the Wing labor role. The review will also involve looking at the placement and classification of the ADR Champion at the installation level, since that role/position is not standardized across the Command. Member Peterson indicated he would work with Co-Chair Blanch on the review. Both AI 04-2-4 and 04-2-16 will remain open.

7. MLA Contract Issues – Co-Chair Blanch

Discussion was held regarding the current MLA, which was due to expire 31 March 2005. Prior to the meeting, the parties had informally agreed to a 60 day extension to reopen. Options discussed included extending the contract on a month-to-month basis or

allowing it to roll over. Co-Chair Conner recommended, and the PC agreed, that the contract will be rolled over for a period of 3 years, since the rules of engagement very likely will change with NSPS implementation.

8. Annual Computer Information Awareness – AFMC/TR

Capt Larry Schwenk, AFMC/TR, briefed the Information Awareness computer-based training as an annual requirement to retain access to Air Force information computer systems. During the discussion, it was noted that some employees – particularly blue collar workers – do not have access to computers as a routine part of their jobs. It was noted that providing access to non-network computers could eliminate the problems of annual training and maintaining current network accounts. A new action item was taken for TR and LG to develop a business case analysis to determine the best option for computer access for the blue collar workforce. Co-Chair Conner noted that he would follow up on this item.

9. Jr. Force Presentation – AFMC/DPQ

Lt. Evangeline Wilson, AFMC/DPQ, addressed AI 04-2-9, which concerns a training module for supervisors on recognition and appreciation of employees. She presented information currently on the Jr. Force website, including a matrix depicting various forms of recognition supervisors may consider for employee awards. Member Peterson indicated that he would follow-up on the origin for the matrix. Member Cazel related this subject to the mission driven mentoring program. An action item was taken by DP to provide a briefing on the Mentoring Program at the next PC meeting.

10. Review of PC CONOPS

Discussion was held regarding the PC CONOPS. Specifically, the frequency of the PC meetings was discussed. Co-Chairs Conner and Blanch both recommended, and the PC members agreed, that future meetings will be held three times per year. One of the three meetings would be held in conjunction with the Joint National Meeting. Additional meetings / AI updates could be held via a VTC as needed. An action item was taken for PA to feature the PC in upcoming publicity articles to avoid any misconception about the importance of the PC and its significant role in the Command.

11. Review of Action Items

A status was given on the action items. Eighteen AIs were closed. Five remained open and eight new AIs were taken, for a total of thirteen open AIs. Attached is a composite AI list.

12. Planning for the Next Meeting

Schedules permitting, the next meeting will be held in the May-June timeframe in conjunction with the Joint National Meeting at Wright-Patterson AFB. If this is not possible the meeting will be held at Hill AFB as a stand alone meeting. During discussion of the Joint National Meeting, Member Landrum recommended that local PCs be recognized for their best practices. Co-Chairs Conner and Blanch agreed and recommended establishing an annual award which could be presented at the Joint National Meeting. Member Landrum also suggested that union and management representatives schedule time before/after the Joint National Meeting to informally discuss local partnership experiences.

//Signed// 9 Feb 05

ROBERT J. CONNER, SES Date
Executive Director
HQ AFMC/CD

//Signed 9 Feb 05

SCOTT BLANCH Date
President
AFGE Council 214

Attachments:

1. Agenda
2. List of Attendees
3. Action Item Summary