

APR 10 2012

MEMORANDUM OF AGREEMENT (MOA)

On

Air Force Instruction (AFI) 13-213, *Airfield Driving*, dated 27 Oct 2011

1. American Federation of Government Employees (AFGE) Council 214 and Air Force Materiel Command (AFMC), hereafter referred to as the Union and Management, enter into this MOA regarding subject instructions as they apply to bargaining unit employees in matters covered by the Master Labor Agreement (MLA) between the parties.
2. AFI 13-213 implements Air Force Policy Directive 13-2, *Air Traffic Control, Airspace, Airfield and Range Management*, and applies to employees with driving privileges on USAF owned/operated airfields. This includes mechanics, civil engineering workers, first responders, security police, crash recovery personnel and other employees whose job involves operating any type of vehicle on AF airfields. The AF IMT 483, *Certificate of Competency*, confers driving privileges to such employees. AFI 13-213 outlines the training and testing required prior to issuance of an AF IMT 483. This MOA implements the AFI under conditions stated herein.
3. Training requirements have been updated to include completion of the new USAF Airfield Driving computer based training (CBT). No test is included in the CBT. Management will provide the employee computer access, sufficient duty time, and personal assistance when requested, as needed to operate the CBT software and complete the course.
4. A locally developed airfield diagram/layout test will be required to ensure individuals know the location of runways, taxiways, aprons, perimeter roads, airfield access points, etc. The AFI calls for a passing score of 100%. The test will be designed to make this score reasonably achievable. Management will provide employees the training/re-training required to pass this test. Upon request, employees will be allowed to retake the airfield diagram/layout test. The limit to the amount of times an employee can take the test before revoking AF IMT 483 Certificate of Competency will be determined by the Wing Commander.
5. A locally developed communications test will be required for access onto the Controlled Movement Area. The test will cover basic communication principles, phonetic alphabet, standard aviation phraseology, escort phraseology/rules, and a simulation of radio communications between a vehicle operator and air traffic control. The AFI calls for a passing score of 100%. The test will be designed to make this score reasonably achievable. Management will provide employees the training/re-training required to pass this test. Upon request, employees will be allowed to retake the communications test. The limit to the amount of times an employee can take the test before revoking AF IMT 483 Certificate of Competency will be determined by the Wing Commander.

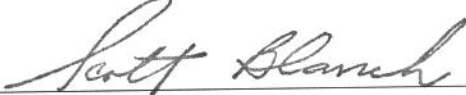
6. A locally developed written knowledge test will also be required. The AFI calls for a passing score of 80% to 100%. The test will be designed to make this score reasonably achievable. Management will provide employees the training/re-training required to pass this test. Upon request, employees will be allowed to retake the written knowledge test. The limit to the amount of times an employee can take the test before revoking AF IMT 483 Certificate of Competency will be determined by the Wing Commander.
7. Consistent with the provisions of this MOA, local procedures for the development and administration of tests, employee training, and the handling of failed tests will be subject to local bargaining,
8. All remedies available under the MLA or 5 U.S.C. Chapter 71 are available to the parties if either party believes the other has failed to comply with any of the requirements of this MOA.

FOR MANAGEMENT


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