

MAR 13 2014

MEMORANDUM OF AGREEMENT (MOA)

ON

**Air Force Manual (AFMAN) 33-152, User Responsibilities and
Guidance for Information Systems, Dated 1 June 2012**

References

- A. MOA Concerning AFI 33-115, Dated 3 March 2003
- B. MOA Concerning Information Assurance Certification, Dated 8 April 2008
- C. MOA Concerning Air Force User Agreement Statement Notice and Consent Provision, Dated 13 October 2009
- D. MOA Concerning AFI 33-100, Dated 1 Dec 2009

1. The American Federation of Government Employees (AFGE) Council 214 and Air Force Materiel Command (AFMC), hereafter referred to as the Union and Management, and collectively as the Parties, hereby enter into this Memorandum of Agreement regarding subject manual as it applies to bargaining unit employees (BUEs) covered by the Master Labor Agreement (MLA) between the Parties.

2. AFMAN 33-152 supersedes AFI 33-100, AFI 33-113, AFI 33-119, AFI 33-127, and AFMAN 33-128. This manual consolidates policies and procedures for the use of cyberspace support systems/services and related compliance requirements. It also outlines new guidance for limited personal use of government networks and access to social media. This MOA implements AFMAN 33-152 subject to the provisions below.

3. Users should keep a copy of their signed AF Form 4394, but will be provided a copy of this and any other signed user agreements (e.g. AF Form 4433, AF Form 2875) upon request to their Information Assurance Officer. As represented in these user agreements, a user's "consent to monitoring" means consent to monitoring by network technicians for the purpose of enforcing rules of security, network protection, and appropriate network use. Provisions under Reference C apply.

4. Suspensions of network access shall be in accordance with regulations, policy and Reference A. Users who are suspended based on loss of security clearance for reasons unrelated to information assurance and/or network security, and who pose no foreseeable risk to the network, will have their access reinstated in a timely manner in accordance with agency policy and procedures. In the case of suspensions prolonged based on a "foreseeable risk," the employee will be provided a written explanation of the perceived risk upon employee request. Denial of network access will be based on a reasonable assessment of the risks involved.

5. Government provided hardware and software are for official use and limited authorized personal use only. Employees within the same organizational unit will be treated nondisparately in terms of their personal use of government computers. All personal use must be consistent with the requirements of DOD 5500.7-R, *Joint Ethics*

Regulation and appropriate Air Force policy for which bargaining obligations have been met.

6. AFMAN 33-152 rules for commercial cellular services apply only to government purchased cellular services.


7. Information assurance (IA) training will be accomplished annually to maintain network access. Organizations shall not mandate retraining earlier than the individual's anniversary date. Users should take a proactive approach and anticipate their due date prior to deployments and/or any form of planned leave. Users will be given a minimum of one week (five workdays) after the anniversary date to complete their IA training to accommodate the possibility of being in a leave or TDY status during their training anniversary date. Provisions under Reference B apply.


8. MOA on AFI 33-100, User Responsibilities and Guidance for Information Systems, dated 1 Dec 09, (Reference D) is rescinded.

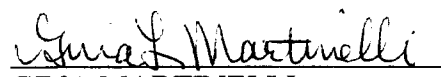
9. All remedies available under the MLA, 5 U.S.C. 71, or applicable federal law will remain available to the parties if concerns cannot be cooperatively resolved.

For Management / Date

For the Union / Date


CELESTE BOOTH
Chief, Plans and Policy Division
HQ AFMC/A6X


TOM ROBINSON
Executive Assistant
AFGE Council 214


GINA MARTINELLI
Labor Relations Specialist
HQ AFMC/A1KL