HQ AFMC/AFGE Council 214 Partnership Council Meeting Minutes

11 June 2014

Air Force Life Cycle Management Center Wright-Patterson AFB

The HQ AFMC/AFGE Council 214 Partnership Council (PC) conducted its 41st meeting on 11 June 2014, at the Air Force Life Cycle Management Center (AFLCMC), Wright-Patterson Air Force Base, Ohio. Mr. Michael Gill, AFMC/CA, and Mr. Troy Tingey, President, AFGE Council 214, co-chaired the meeting. A list of action items, the agenda, and membership roster are included. All members on the list were present with the exception of Mr. Ty Norton, Secretary-Treasurer, AFGE C214.

1. Opening Remarks/Acknowledgements

Welcome remarks were provided by Mr. Gill and Mr. Tingey. Mr. Gill commented on the Joint National Meeting from the day before and thanked the PC for all their hard work over the past year and a half. He said Gen Wolfenbarger was very appreciative also, and she enjoyed meeting with Mr. Cox. She was impressed by his viewpoint concerning issues across the federal government, particularly in reference to the Bureau of Prisons and Veterans Administration. Mr. Tingey stated that Mr. Cox keeps everyone honest and that the union is looking out for everyone. He commented on the level of attention the VA is getting and how AFGE is making the VA issues a top priority. Mr. Tingey said that Mr. Cox was excited and glad to attend the Joint National Meeting and looks forward to coming back.

2. AFLCMC Mission Brief – Ms. Patsy Reeves, AFLCMC/CA

Ms. Patsy Reeves shared an overview of the AFLCMC mission with the group. She stated how this is an opportunity to brag about the accomplishments of AFLCMC on its two-year anniversary. AFLCMC performs cradle to grave acquisition and product support for aircraft, engines, munitions, electronics, and cyber systems. The "geo-agnostic" culture has 77 locations worldwide and is capable of responding to every organization's challenges no matter what its location. The Program Executive Officers (PEOs) love the way things are working, and there has been a revolution in providing an edge to the warfighters. Ms. Reeves provided the six enduring objectives of AFLCMC in addition to the six focus areas for shaping the new culture. Optimizing the most efficient processes and partnerships is creating an agile AFLCMC factory. AFLCMC's vision is: "To forge ONE TEAM delivering integrated, innovative, dominant airpower capabilities." Ms. Reeves then introduced the "Our Story" video produced by junior force employees. The video won both the AF and DoD documentary of the year awards and exhibits the rich and diverse talent of the incoming generation and our future leaders. Following Ms. Reeves's presentation, members took part in discussion. Mr. Tingey asked how the communication was with Washington, DC. Ms. Reeves said it was good and that leadership is unified. Mr. Monty Lewis commented that shutting down the Palmdale location was not as easy as some people thought it would be. Ms. Reeves responded that the business case analysis (BCA) concluded it was not cost effective, and closing Palmdale would help the 50/50 formula. Mr. Jeffrey Allen indicated the default was to go to the contractor, but we need to continue looking to keep the work organic. Mr. Lewis stated, "We are the best in the world." Mr. Gill opined that the BCA was the key and it's all about providing the best value. Mr. Lewis agreed and was glad to see AFMC fighting for cradle to grave. Mr. Rocky Tasse pointed out that there have been some mistakes with aircraft that cannot launch missiles or bullets. Mr. Ricky Peters said we are learning and getting smarter. Mr. Gill said product support is one of the benefits of LCMC. PEOs have more responsibility, and the new structure will leverage more value.

3. Action Item Review - Ms. Gina Martinelli, HQ AFMC/A1KL

12-11-04 (Aged Comp Time): The first item discussed was the ongoing issue concerning the calculation of aged comp time. Mr. Shaw explained the issue is being worked with the Defense Civilian Personnel Advisory Services (DCPAS) and the Defense Finance and Accounting Services (DFAS). DCPAS needs to advise DFAS on the appropriate formula for paying out aged comp time to avoid any future discrepancies. Dr. Fore explained that the issue being challenged by the attorneys was that the formula included night differential (premium) pay in the basic rate used to calculate overtime. There are different interpretations of the law. To further the complication, DFAS uses two different formulas involving the base rate of pay and night differential, when overtime is worked and when comp time is worked then paid out as overtime later. Mr. Shaw said the issue has

taken much longer than expected to resolve, but will hopefully be closed out by our next meeting. Mr. Lewis indicated that everyone knows there is a problem at DFAS, but the only way to fix it is to file a grievance. It costs both parties \$1,800 each time the issue goes to arbitration to solve a \$16 problem. Dr. Fore said we have seen progress over the last few weeks. He will continue working with Brig Gen Brown to push this to closure with DFAS. Mr. Tingey said the problem also has to do with how pay is being coded into the system. Mr. Lewis said we just want it fixed. He also brought some employee earning statements to share as examples. Mr. Shaw asked if the union would agree to hold off on the cases until a decision is made. Mr. Tingey said, "No, the attorneys at Hill agree with us." Dr. Fore said the decision impacts the rest of DoD, but we are working to get to the bottom of it.

The following action items will be addressed in upcoming briefings: 14-02-01 (reissue PDI guidance), 14-02-02 (suicide metrics), 14-02-03 (suicidal at-risk employee hand-off guidance), 14-02-04 (suicide training video), and 14-02-08 (C214 determine specific EO abuses and refer to A1KQ for resolution).

The following action item will be closed and combined with the ongoing action item regarding aged comp time: 14-02-05 (train CSRs on proper coding for comp time after DoD determination is made).

The following two action items were closed: 14-02-06 (furlough pay corrections at Eglin), 14-02-07 (reengage with 96 TW/CC to encourage establishment of local partnership council).

Action item 14-02-09 (research mandatory overtime at OO-ALC) was discussed in greater detail. Mr. Lewis said that mandatory overtime is still happening, but it has gotten better. He said it's usually the same skill, but management is starting to bring in more people. Mr. Tingey said management needs to continue pushing for volunteers. Mr. Gill said he was still not clear as to why mandatory overtime was being required, and he asked Mr. Allen to find out more when he visits Hill. Dr. Fore said he will also look into the number of vacancies and the status of hiring.

Action 14-02-10 (way ahead on fitness time) will be briefed by Mr. Shaw.

4. VPP Roadmap - Mr. Chuck Pyron, HQ AFMC/SEG

Mr. Pyron provided an update on the VPP Roadmap being developed as a joint venture with C214. He said when the new AFI 91-202 "Mishap Prevention" comes out, the Roadmap will be added to the AFMC Sup. The objective is to have a path for AFMC organizations who wish to attain OSHA VPP Star status. Mr. Tingey said that Mr. Ty Norton will be reviewing the plan and providing feedback. He expressed concern with the concept of special government employees (SGEs). Mr. Pyron said only Star sites can have SGEs, the application requires financial disclosure forms, and approval is required by OSHA. He offered to provide the SGE criteria to the union. Mr. Tingey opined that VPP is turning into an office with special people sitting in it instead of being out on the shop floor. Mr. Pyron responded that the industrial areas have a lot of people involved. He also reiterated that VPP is a recognition system and provides a checklist for the Safety Management System. The VPP Roadmap will bridge the gap between 91-202 and VPP. Mr. Gilbert Montoya expressed Gen Litchfield's interest in having only one safety system, not two conflicting systems. Mr. Gill indicated he is committed to only one system and recognized that some organizations may opt out of VPP. He said the intent is not to have multiple audits. Mr. Lewis said that VPP has been successful, as proven by the decrease in Total Care Incident Rate (TCIR) and Days Away, Restricted Duty, and/or Transfer (DART) rate. He said, under VPP, all employees are empowered as safety representatives, which is a win-win. Mr. Tingey said it doesn't really matter what the program is called, what's important is that the hazards get fixed or someone will pay the price. Mr. Pyron informed the group of the new VPP SharePoint site under construction, and he pulled up the site for viewing. Mr. Gill said once the documents are loaded, the link will be emailed to everyone. He said the VPP Roadmap will also be sent to the CAs for review. Mr. Gill indicated that injury compensation metrics need to be tracked and should be dialed in with the Roadmap.

5. Depot Workload - Mr. Gary Willey, HQ AFMC/A4DC

Mr. Gary Willey gave an overview of the DoD CORE logistics capabilities law, 10 USC 2464. The law requires DoD to maintain logistics capability in government-owned and operated facilities and equipment to meet national defense situations. It applies to all services and includes existing/new systems, sub systems, software, components, and modifications. Work performed must support CORE capability and Air Force strategy. 10 USC 2466 requires 50/50 reporting to monitor contractor ratios. No more than 50 percent of fiscal year military funds can be used for contractor support. Annual reports are due to Congress 90 days after budget submission and include the current and two-year forecast. 10 USC 2474 covers the designation of public-

private partnerships which states that any workload by non-federal government personnel under contract at a Center of Industrial and Technical Excellence shall not be counted towards the 50/50 calculation. Ms. Reeves indicated that in FY10, there was a concern that Air Force was going to break 50/50. Mr. Willey explained that the crisis was averted because money was found that was in the wrong account. He discussed a chart that depicted 50/50 performance and projections from FY10 through FY16. The chart showed a 45% target for the contract mix in the Depot Maintenance Workload. Mr. Montoya said AFSC is watching the out years closely to keep the workload organic. Mr. Willey said as the workload gradually declines, the budget will also decrease. AFMC has proven that software capabilities can be performed cheaper organically, especially when data rights are owned. Mr. Gill thanked Mr. Willey for his presentation and said by taking a blended approach with partnerships and the commercial sector, we can maximize performance and reduce costs.

6. Suicide Prevention - Lt Col Eddie Hubbard, HQ AFMC/SGOB

Lt Col Eddie Hubbard shared good news with the group by providing a preview of the supervisory training video developed in partnership with C214. Members of the PC viewed the 25-minute video and were given the opportunity to provide feedback. Lt Col Hubbard said that the video could still be modified if there are any major concerns. He said that AFMC/CC and CV would also review the video for approval before final publication. September 2014 is the target date for implementation on the ADLS website. Discussion ensued concerning whether it is proper procedure to drive by an employee's house to check on him or her. Lt Col Hubbard said he will conduct more research on this question and report back. Mr. Tasse said in the video, the supervisor should have closed the door when discussing private information with an employee. Mr. Allen said the employee's coworker should have taken a wingman approach and been more pro-active and involved. Ms. Reeves agreed that the supervisor cannot always be next to the employee. Mr. Tasse said the intent was to get the frontline supervisor more engaged. The wingman content had to be cut in order to keep the video from becoming too long. Mr. Gill said he thought the video was well done and will be a good training tool for supervisors and leaders, but agreed that every employee is a touch point. Mr. Tasse concurred that co-workers are the first to notice. Mr. Gill said additional comments should be emailed to Lt Col Hubbard with a copy to Mr. Tingey. Ms. Reeves described a new AFLCMC supervisory survival skills workshop being piloted during the upcoming July Focus Week. She invited Lt Col Hubbard to show the video to the group of supervisors for comment before the roll-out of the new video. Mr. Gill said this will be a great way to get direct feedback. Mr. Shaw asked for clarification on the action item to develop hand-off guidance for civilians. Lt Col Hubbard said he will provide guidance to the suicide prevention program managers attending training at HQ AFMC in July. He will educate them on promoting the helping agencies for civilians and advise them to provide contact info for union representatives and employee relations specialists as appropriate. Mr. Shaw said training could also be offered locally to union reps. Mr. Gill said based on Mr. Cox's recommendation during Joint National, we are reaching out to the Veterans Administration in Dayton to get input on best practices. Lt Col Hubbard reiterated his appreciation for Mr. Tasse's instrumental contributions to the training video. Mr. Tasse said he would still like to see more live classroom training on this important subject, but overall he was happy with how the video turned out.

7. Equal Opportunity (EO) Intake Procedures - Mr. Keith Tickle, HQ AFMC/A1KQ

Mr. Tickle started the discussion in response to the union's concerns from the last PC meeting. His understanding of the issues was that the union believes the EO Directors are bypassing the union reps to get settlements and inappropriately dismissing cases. Mr. Tickle said after investigating these allegations he believes the EO counselors and directors are maintaining neutrality as required. He advised the union that if they have knowledge of specific cases being filtered, they should provide that information to him with the names. He also explained that the EO Directors have the authority to dismiss cases, but this decision can be appealed to the Air Force Civilian Appellate Review Office (AFCARO). The appeal process can take two to three years. A remanded case is not necessarily a strike against the EO Director. Mr. Tickle said an IG team was just sent to Eglin and inspected the EO office. Mr. Tasse complained that the IG did not talk to the union. Ms. McGinnis also disagreed and said the union has filed charges against the Wright-Patt EO office. C214 is alleging that EO counselors are not being impartial. Mr. Tickle said he was not aware of any specific cases. From the union's perspective, the information Mr. Tickle has is not accurate. Mr. Shaw said he thought C214 was supposed to provide management with the specifics. Mr. Robinson said he will take action to provide specific cases. Ms. McGinnis said that she has provided names to her local PC. Dr. Fore said the union has a point and if there are concerns of neutrality, management can request assistance from another base for a decision. Mr. Tickle said to funnel the case information to him and he will review the situation from the MAJCOM perspective. Mr. Tingev said he was concerned about the EO counselors doing intakes over the phone. Dr. Fore and Mr. Tickle agreed the initial meeting should take place in person, not over the phone.

8. Civilian Fitness - Mr. Randy Shaw, HQ AFMC/A1KL

Mr. Shaw started with a brief review of the background on the civilian fitness program. He said the union/management working group developed seven courses of action (COAs), but only three held promise. Of them, the "flexible suspension" option (COA 4) was selected as the best framework for a new Fitness/Wellness agreement. Bargaining the particulars has not been easy. Mr. Shaw reported two points of contention: "will" versus "may" language, and suspending fitness hours on an "organizational" versus "individual" basis. He said that we need to get away from fitness as an entitlement and work towards basing approval on mission and workload in accordance with the AFI. Giving supervisors the authority to approve excused absence is key, i.e., employees "may" be excused for fitness, versus "will" be excused for fitness. Flexible suspensions must include the ability to suspend use at the individual level, not just the unit level. Mr. Robinson countered the intent of COA 4 was to make program suspension a more flexible and effective tool. Under the current agreement, suspension is a blunt tool that can only be used on a large scale organization under the specific condition of mandatory overtime. The intent of COA 4 was to allow program suspension at the smallest organizational level when justified. The granting of fitness hours should not be a supervisor's prerogative. Mr. Shaw said one of the issues the union had mentioned was this would be a morale buster that could increase grievances. He said the options are either to reach agreement or proceed to litigation. Mr. Gill said the original goal was to eliminate Fit for Life, but during the Senior Leaders Conference, the AFI came to light. The AFI is broad, but allows management to tie the approval to the workload. Dr. Fore suggested that he and Mr. Robinson work together to see if they can develop a revised option. Mr. Gill said we need to get away from the entitlement, but we might be able to work around "will" with enough caveats. Mr. Tingey and Mr. Lewis gave examples of disparities in the Maintenance Wings. They stand behind the principle of fairness to people within the same unit, with participation based on workload and productivity. Dr. Fore said he will work with Mr. Robinson and produce a revised MOA by 23 Jun. Mr. Gill advised not to go beyond the AFI, and time is of the essence.

9. Improving PDI - Ms. Gina Martinelli, HQ AFMC/A1KL and Mr. Tom Robinson, AFGE C214

Ms. Martinelli and Mr. Robinson presented guidance and examples of Pre-Decisional Involvement (PDI) from across the Command. Ms. Martinelli explained that guidance from the National Labor Management Forum requires measurement of labor management forum (LMF) performance. Annual reports are due each December from LMFs at each level of recognition. Ms. Martinelli gave examples in three categories to track: mission and service delivery, employee satisfaction and engagement, and labor management relationship. Mr. Robinson proposed establishing a union-management working group to develop LMF metrics for the PC. Reports can be monitored during regular PC meetings. Not only will this emphasize when PDI is successful, it will enable us to review the overall effectiveness of the PC. Ms. Reeves said the best measure is cost and manpower. Dr. Fore said to keep it simple and meaningful. Mr. Tingey suggested getting monthly reports from the Local Presidents. Mr. Gill said he liked the idea and it would allow us to put information in front of leadership. Mr. Shaw asked for co-chairs to develop a team. Mr. Tingey said that Mr. Lewis will serve as C214's co-chair along with Dr. Fore for management. Ms. Martinelli asked if the group should track just the AFMC initiatives or base activity as well. Mr. Gill indicated he would like to include both. Mr. Lewis stated that his local forum submits the PDI data, but he doesn't see the actual DoD report. Mr. Gill said we should be cross-sharing that information with the union.

10. Wrap-up - All Members

Discussion ensued over the subject of multi-skilling. Mr. Tingey stated that Congress said to do it, so what is the hold up? He also expressed how Gen Wolfenbarger said she supports the initiative and wants to continue pursuing it. Dr. Fore said he wants to help and intends to follow through with the plan. He will map out the process and determine what barriers exist. Mr. Lewis said the outcome of a possible promotion is a huge motivator for employees.

Mr. Shaw announced that the next meeting is planned to take place at Tinker. Mr. Tingey said he would prefer to have the meeting at the end of October.

Mr. Tasse recommended, in the future, the PC slides should be posted on EIM for members to review before the meeting. Mr. Gill agreed. Ms. Martinelli will start posting read-aheads before the PC meeting on EIM. Mr. Tasse said he also would like a copy of the group photo. Mr. Tasse shared good news with the group about recently signing a PC agreement with Hurlburt.

Mr. Gill and Mr. Tingey presented certificates of appointment to the incoming PC members: Mr. Jeff Allen, Mr. David Robertson, Ms. Patsy Reeves, and Dr. Todd Fore. Mr. Tasse was also given a plaque, since he inadvertently did not receive one at the beginning of his term.

Minutes Approved By:

Michael A Gill Executive Director **Troy Tingey**

President, AFGE Council 214

	Action Items from Wright-	Patterson Me	eeting 28 Nov 12	
12-11-04	Provide update on legal opinion from SAF/GC concerning correct formula for aged comp time calculations. Train CSRs on correct coding procedures when decision is rendered.	AFMC/A1	Continue pushing for resolution through Air Force and DoD to enforce DFAS compliance with correct formula for aged comp time when night differential is included. Dr. Fore provide examples provided by Monty Lewis to FM.	OPEN
	Action Items from Wright-P	atterson Med		
14-02-03	Suicidal "at-risk" employee hand-off guidance for civilians.	AFMC/SGOB & C214		OPEN
14-02-08	C214 determine specific EO abuses alleged by AFGE locals, submit list to A1KL. A1KQ research EO complaints submitted by C214, and give management's response.	AFMC/A1KQ	C214 needs to provide specific cases to A1KQ for further investigation to determine appropriate course of action.	OPEN
14-02-09	Research mandatory overtime usage at OO-ALC	AFSC/CA & AFMC/A1	Continue monitoring the situation. Mr. Allen will find out why mandatory overtime is still necessary. Dr. Fore will check on status of hiring.	OPEN
	Action Items from Wright	-Patterson M	eeting 11 Jun 14	
14-06-01	Mr. Pyron send Special Government Employee (SGE) info to the union.	AFMC/SE		OPEN
14-06-02	Send new VPP SharePoint link to the PC members once documents are uploaded.	AFMC/SE		OPEN
14-06-03	Include worker's compensation metrics in the VPP Roadmap. Send Roadmap out to the field.	AFMC/SE		OPEN
14-06-04	Research proper procedure for checking on a distressed employee at home.	AFMC/A1KL & AFMC/SGOB		OPEN
14-06-05	Provide feedback to Lt Col Hubbard on suicide awareness training video.	All Members		OPEN
14-06-06	Show suicide awareness training video during AFLCMC Focus Week and receive direct feedback from supervisors.	AFMC/SGOB		OPEN
14-06-07	Provide guidance to base suicide prevention coordinators during training in July. Advise them to train supervisors on the proper referral procedures for civilians to helping agencies, union, and/or employee relations. Offer training to local union reps.	AFMC/SGOB		OPEN
14-06-08	Revise civilian fitness MOA with additional options.	AFMC/A1		OPEN
14-06-09	Establish working group to develop PC metrics and track PDI examples.	AFMC/A1 & C214		OPEN
14-06-10	Map out process on the multi-skilling project and determine the barriers.	AFMC/A1		OPEN
14-06-11	Post PC briefing slides and group photo on EIM.	AFMC/A1KL		OPEN

AIR FORCE MATERIEL COMMAND AND AMERICAN FEDERATION OF GOVERNMENT EMPLOYEES COUNCIL 214

PARTNERSHIP COUNCIL MEETING 11 JUN 14

AGENDA

AFLCMC, AREA B, BUILDING 14, RM 217 WRIGHT-PATTERSON AFB

WEDNESDAY, 11 JUN

<u>TIME</u>	TOPIC/PRESENTER(S)
0730 – 0800	Continental Breakfast
0800 – 0810	Welcome/Opening - Administrative Remarks/Agenda Review
0810 - 0830	AFLCMC Overview Brief Ms. Patsy Reeves, AFLCMC/CA
0830 - 0845	Review Minutes/Action Items from Last PC Meeting Ms. Gina Martinelli, HQ AFMC/A1KL
0845 – 0900	VPP Roadmap Mr. Chuck Pyron, HQ AFMC/SE
0900 – 0930	Depot Workload Mr. Gary Willey, HQ AFMC/A4DC
0930 – 1000	Suicide Metrics and Hand-Off Guidance for Civilians Lt Col Eddie Hubbard, HQ AFMC/SGOB
1000 – 1015	Break
1015 – 1045	Equal Opportunity Intake Procedures Mr. Keith Tickle, HQ AFMC/A1KQ
1045 – 1115	Civilian Fitness Mr. Randy Shaw, HQ AFMC/A1KL
1115 – 1145	PDI Examples and Proposed Guidance Ms. Gina Martinelli, HQ AFMC/A1KL
1145 – 1200	Wrap-Up
1200	Photo & Adjourn

PARTNERSHIP COUNCIL MEMBERS (As of: June 2014)

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