

3 May 2023

**MEMORANDUM OF AGREEMENT (MOA)**

**on**

**AIR FORCE MATERIEL COMMAND (AFMC)  
SECURITY STANDDOWN DAY**

- References:**
- a. Under Secretary of the Air Force Memorandum, "Security Standdown and Immediate Actions," 26 April 2023
  - b. Secretary of Defense Memorandum, "Immediate Review and Assessment of Department of Defense Information Security Procedures," 17 April 2023

1. The American Federation of Government Employees (AFGE) Council 214 and Air Force Materiel Command (AFMC), hereafter referred to as the Union and Management, and collectively as the Parties, hereby enter into this Memorandum of Agreement regarding subject program as it applies to bargaining unit employees covered by the Master Labor Agreement (MLA) between the Parties.
2. The Secretary of Defense has directed all services conduct a standdown to address security. Command teams may tailor execution of the Security Standdown Day to meet the unique needs of their Airmen and Department of the Air Force civilian employees and their local environment. Active component commanders will ensure the standdown event is conducted no later than (NLT) 18 May 2023. Commanders may elect to kick-off this event with Town Halls; however, they must be followed by small group guided discussions that reach 100% of our military and civilian Airmen.
3. Training can be accomplished via numerous methods and means such as face-to-face, virtually using Zoom or Teams, and in some circumstances via email with slides. Supervisors and or training officials will give credit to employees for completing training via email or virtually. Employees will not be required to do any testing in relation to this

training. Full time union stewards will be able to accomplish training via email or virtually and will receive credit accordingly. Any face to face training must be conducted in accordance with local installation COVID restrictions per the Centers for Disease Control and Prevention (CDC) guidance. Employees in Temporary Duty (TDY) status, on leave or otherwise unable to accomplish the training before the deadline, will be afforded the opportunity to accomplish the training upon return.

MANAGEMENT



---

CURTISS R. PETREK  
HQ AFMC/DS  
Deputy Director of Staff



---

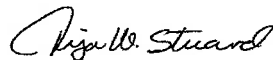
COLLETTE MYERS  
Labor Relations Specialist  
HQ AFMC/A1KL

UNION



---

TROY TINGEY  
President  
AFGE Council 214



---

TUJA TUARD  
Executive Assistant  
AFGE Council 214